

# Gals in Golf

## BY-LAWS

### Article I Name

The name of the organization shall be "Gals in Golf".

### Article II Objective

To provide for congenial and sociable 18-hole competition, while enjoying golf at Pecan Hollow Golf Course.

### Article III Membership

Section 1. The qualifications of membership shall be an interest in and willingness to work towards the fulfillment of the objectives of "Gals in Golf" organization. Members must be 21 years or older.

Section 2. Membership dues shall be determined by the executive board prior to the start of the season. Dues can be changed by a maximum of \$5.00 from the previous season's dues based on end of the year financial report. New members joining after June 30<sup>th</sup> pay \$10 less than the current year membership. Dues include the handicap services provided by Pecan Hollow and a contribution to the Hole in One fund.

Section 3. Any former GIG member who does not intend to participate in GIG as a golfer may elect to become a Social Member. Dues will be \$15.00 per year. This membership category allows a member to attend all GIG meetings, events and annual luncheon. The member will not have any voting rights.

### Article IV Officers

Section 1. The elected officers shall be President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, and Communications.

Section 2. Elected officers shall serve for a period of one year. Their terms of office shall begin November 15.

Section 3. The executive board will fill any vacancy occurring during the season.

Section 4. If elected, officers may serve for multiple terms.

## BY-LAWS CONTINUED

### Article V. Officer's Duties

Section 1. President: The president shall preside at all meetings and shall act as ex-officio member of all committees, with the exception of the nominating committee. The president shall be responsible for appointing the standing committee chairmen. The president shall appoint a nominating committee consisting of three members at the July business meeting. The nominating committee shall report no later than the August business meeting. The election of officers will be held at the September business meeting.

Section 2. 1st Vice President (Tournament Chairman): In the absence of the president shall assume the duties of that office. As Tournament Chairman, she shall be responsible for scheduling, planning and conducting weekly competitions. The Tournament Chairman shall prepare a schedule of events for the season and present it to the board for approval and inclusion in the directory.

Section 3. 2nd Vice President (Handicap Chairman): She shall keep records of all scores for handicaps and post changes each month. She shall maintain the flight records and a record of all weekly tournaments and prizes.

Section 4. Secretary: She shall keep minutes of monthly meetings, file reports of officers and committees and attend to all correspondence. She shall act as Publicity and Sunshine Chairman. The Secretary will send flowers to members in the event of a death of the member's immediate family (spouse or children). Cards will be sent to members undergoing surgeries or suffering temporary health problems (i.e., broken bones).

Section 5. Treasurer: She shall collect all dues and be custodian of the Club funds and maintain financial records. She shall maintain roll of all the membership and submit financial reports at business meetings.

Section 6: Communications Chair: She shall assist the President in sending out messages to the membership and collect membership information from the Treasurer for updates to the directory each year.

## BY-LAWS CONTINUED

### **Article VI** Executive Board

The Executive Board shall consist of the elected officers. The affairs of the organization shall be managed by the executive board. Non-budgeted expenditures over \$300 are subject to approval by the executive board prior to being spent. A past board member shall serve as EX-OFFICIO member for a period of one year (no voting power).

### **Article VII** Meetings

The Executive Board shall meet every other month or more often, if deemed necessary by the President. Standing committee chairman will attend executive board meetings at the invitation of the President.

### **Article VIII** Amendment of By-Laws

By-Laws may be amended at any regular meeting, provided the proposed amendment has been submitted in writing at a previous regular meeting and posted on the bulletin board in the ladies' locker room. To Amend — a majority vote of those present at said meeting is needed.

### **Article IX** Parliamentary Authority

Roberts Rules of Order shall govern when applicable.

### **Article X** Standing Committees

The standing committees of "Gals in Golf" shall be:

End of Season Luncheon

Raffles & Shotguns

Shotgun Snacks

Rules

Memorial Garden

Special Events

Historian

Auditor

The chairmen shall be appointed by the President. In addition, the President may appoint such Special Committee Chairmen as deemed necessary.

## BY-LAWS CONTINUED

Section 1. End of Season Luncheon: Shall arrange for a place to hold the annual luncheon, collect all moneys to cover said luncheon.

Section 2. Raffles & Shotguns: Shall collect all money for all raffles and the shotgun tournaments.

Section 3. Shotgun Snacks: Shall purchase and have available to players at the monthly shotgun tournaments.

Section 4. Rules: Shall work in cooperation with the Tournament Chairman In planning and conducting competition, draft "Gals in Golf" rules when necessary and answer questions. Only rules Chairman may change the course rules on the day of play (i.e., green conditions, ground under repair, etc.).

Section 5. Memorial Garden: Shall oversee the upkeep of the garden and arrange for plaques in Memory of passed members.

Section 6. Special Events: Shall be responsible for planning and conduction of all special events in which guest participate:

1. 4-Person Scramble

2. Member Guest Tournament

(shall be self-sustaining)

Section 7. Historian: Shall share photos of events by Gals in Golf.

Section 8. Auditor: Shall audit the financial records of Gals in Golf yearly at the end of the season. Shall report to both the outgoing and incoming Board findings of the audit.

***Sections of this directory that are not designated as "By Laws" are subject to revision by the executive board at their discretion.***